

Pendleton Town Council

Mayor

Frank Crenshaw

Council Members

Lyn Merchant

Barbara Hamberg

Vince Gaulin

Jeff Van Drie

Council Chambers in the
Pendleton Town Hall

www.townofpendleton.org

AUGUST 5, 2025, 7:00 PM

REGULAR SESSION

AGENDA:



Administrator

Steve Miller

Municipal Clerk

Amber Barnes

1. **PLEDGE OF ALLEGIANCE**
2. **COUNCIL UPDATES**
3. **APPROVAL OF MINUTES**
 - 3.a CONSIDERATION OF APPROVING PRIOR MEETING MINUTES
[Town Council Minutes - July 8, 2025.pdf](#)
4. **PUBLIC HEARING**
 - 4.a PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS CONCERNING A REQUEST TO CHANGE THE CORPORATE LIMITS AND ANNEX PROPERTY LOCATED IN THE VILLAGE HILLS AREA HAVING TMS# 62-00-07-031 INTO THE TOWN OF PENDLETON, SOUTH CAROLINA, AND DEFINE A TEMPORARY ZONING OF CONSERVATION OPEN-SPACE (CO)
[Map of property to be annexed.pdf](#)
5. **PUBLIC COMMENTS** *3-minute time limit per resident, business owner, or Town property owner*
6. **REPORTS:**
 - 6.a POLICE DEPARTMENT REPORT
[July 2025 Police Dept report.docx](#)
 - 6.b PLANNING DEPARTMENT REPORT
[Town Council report for 08.05.2025.docx](#)
 - 6.c ADMINISTRATOR'S REPORT
 - 6.d STRATEGIC PLAN UPDATE - PLAN COORDINATOR LYN MERCHANT
7. **ACTION ITEMS:**
 - 7.a CONSIDERATION OF ACCEPTING A PETITION
 - 7.b CONSIDERATION OF SELECTING TWO COUNCILMEMBERS TO SERVE ON THE STEERING COMMITTEE FOR THE PENDLETON CREATIVE PLACEMAKING INITIATIVE TO CREATE A PENDLETON ARTS CORRIDOR FROM RIVERSIDE MIDDLE SCHOOL TO THE DOGHOUSE
 - 7.c CONSIDERATION OF APPOINTMENT OF A COUNCILMEMBER TO COLLABORATE WITH STAFF ON THE RIA STATE PLANNING GRANT FOR DEVELOPMENT OF A COMPREHENSIVE WATER & WASTEWATER SYSTEM PLAN
 - 7.d CONSIDERATION OF WAIVING FEES & PROVIDING TOWN SUPPORT FOR UPCOMING SPECIAL EVENTS - Last Splash of Summer and Sidewalk Chalk Festival on the Village Green, Community Tailgate & End of Summer Remembrance Event at Veterans Park and Brooks Center for the Performing Arts Concert Truck
[S.E.A. - PABA Last Splash of Summer.pdf](#)
[S.E.A. - Pendleton Rhinos End of Summer Event.pdf](#)
[S.E.A. - Concert Truck.pdf](#)
 - 7.e CONSIDERATION OF APPROVAL OF AN ADMINISTRATIVE POLICY FOR THE TOWN OF

PENDLETON, SC ESTABLISHING A FREEDOM OF INFORMATION ACT REQUEST
POLICY AND SCHEDULE OF FEES

[Administrative Policy - Freedom of Information Act \(FOIA\) - DAR Clean.pdf](#)

7.f CONSIDERATION OF CHANGING CHRISTMAS PARADE TIME FROM 3 PM TO 4 PM

7.g CONSIDERATION OF A RESOLUTION AUTHORIZING A MASTER LEASE AGREEMENT IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$1,000,000 RELATING TO THE FINANCING OF EQUIPMENT FOR MUNICIPAL PURPOSES; AUTHORIZING THE EXECUTION AND DELIVERY OF VARIOUS DOCUMENTS; AND OTHER MATTERS RELATING THERETO.

[Resolution \(2025 Lease\) 11588961.1.doc](#)

[Term Sheet - \\$1,000,000 August 2025.pdf](#)

7.h CONSIDERATION OF A RESOLUTION BY THE PENDLETON TOWN COUNCIL ACCEPTING A REQUEST TO CHANGE THE CORPORATE LIMITS AND ANNEX PROPERTY LOCATED IN THE VILLAGE HILLS AREA HAVING TMS# 62-00-07-031 INTO THE TOWN OF PENDLETON, SOUTH CAROLINA, AND DEFINE A TEMPORARY ZONING OF CONSERVATION OPEN-SPACE (CO)

[Council pack annex property 08.05.2025.pdf](#)

7.i CONSIDERATION OF A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA, COMMITTING TO APPLY FOR A MUNICIPAL ASSOCIATION OF SOUTH CAROLINA PROBLEM SOLVING GRANT IN THE AMOUNT OF \$25,000 FOR IMPROVEMENTS AT VETERANS PARK.

[Resolution - committing to apply for a MASC Problem Solving Grant.doc](#)

7.j CONSIDERATION OF A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF PENDLETON AND THE PENDLETON VOLUNTEER FIRE DEPARTMENT FOR FISCAL YEAR 2025-2026

[Resolution - approving an MOU with the Pendleton Volunteer Fire Department FY 25-26.pdf](#)

[Agreement - Pendleton Volunteer Fire Department FY 26.pdf](#)

[Stipend SOP Draft - July 2025.pdf](#)

7.k CONSIDERATION OF A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF PENDLETON AND THE PENDLETON RECREATION ASSOCIATION FOR FISCAL YEAR 2025-2026

[Agreement - PRA 2025-2026.pdf](#)

[2025-26 Town Agreement Revisions - submitted from the PRA.pdf](#)

7.l CONSIDERATION OF A RESOLUTION OF PENDLETON TOWN COUNCIL ACCEPTING THE PLANNING COMMISSION'S RECOMMENDATION TO AMEND ARTICLE 3, SECTION 3-6, SUB-SECTION 3H1, AND SECTION 3-7 SUB-SECTION 3H1 OF THE TOWN OF PENDLETON ZONING ORDINANCE AND CHANGE THE REVIEW PROCESS FOR A REQUEST FOR A MAJOR CHANGE TO AN APPROVED PLANNED UNIT DEVELOPMENT (PUD) OR FLEXIBLE REVIEW DISTRICT (FRD).

[Council pack for Ordinance Amendment Major Change 08.05.20250.pdf](#)

7.m CONSIDERATION OF FIRST READING OF AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF THE TOWN OF PENDLETON, SOUTH CAROLINA, TAX INCREMENT BONDS (VILLAGE HILLS REDEVELOPMENT PROJECT AREA), AND OTHER MATTERS PERTAINING THERETO; PRESCRIBING THE FORM OF BONDS ISSUED HEREUNDER; PLEDGING THE INCREMENTAL TAX REVENUES AND OTHER FUNDS TO THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS; AND MAKING OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE FOREGOING.

[General Bond Ordinance 11598429.1 \(002\).doc](#)

- 7.n CONSIDERATION OF FIRST READING OF A FIRST SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING \$300,000 TOWN OF PENDLETON, SOUTH CAROLINA, TAX INCREMENT IMPROVEMENT BOND (VILLAGE HILLS REDEVELOPMENT PROJECT AREA), SERIES 2025; AND OTHER MATTERS RELATING THERETO.

[First Supplemental Ordinance 11598427.1 \(002\).doc](#)

- 7.o CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE TO REPEAL ORDINANCE 25-05 FOR THE TOWN OF PENDLETON, SOUTH CAROLINA

[Ordinance - IGA funds - REPEAL 25-05.docx](#)

8. CONSIDERATION OF EXECUTIVE SESSION PURSUANT TO SC CODE OF LAWS SECTION 30-4-70(a)(1) TO DISCUSS APPOINTMENT TO THE TOWN'S MUNICIPAL ELECTION COMMISSION

- 8.a CONSIDERATION OF EXECUTIVE SESSION

9. CONSIDERATION OF MOTION(S)/VOTE(S) FROM EXECUTIVE SESSION, IF NEEDED

10. ADJOURNMENT